Board Meeting Records

Date: MINUTES - Monday, December 16, 2013

Name	Role	Present	Name	Role	Present
Christian McTurk	President	yes	Don Sharpe	Trustee	yes
Paul Rossetti	Vice President	yes	Fred Trinker	Trustee	yes
Suzanne Benloucif	Treasurer	yes	Don Kapit	Trustee	no
Marilyn Alimpich	Secretary	yes	Susanne Guendelsberger	Trustee	yes
			Steve Wyborski	Trustee	no

Members also in attendance: Dave Pardy

Board Meeting Schedule for 2013

~~Jan 21~~	~~May 20~~	~~Sep 16~~
~~Feb 18~~	~~Jun 17~~	~~Oct 21~~
~~Mar 18~~	~~Jul 15~~ (cancelled)	~~Nov 18~~
~~Apr 15~~	~~Aug 19~~	Dec 16

- **Call to order: President -** Christian McTurk at 7:04 p.m.
- **Additions to and approval of the agenda:**
  - Level 4 Manager (under previous business)
- **Approval of minutes:** Marilyn Alimpich- approved by unanimous consent
- **Treasurer's Report:** Suzanne Benloucif – no formal report, but see budget discussion under New Business/OPS
- **Review of previous business**
  - Night sailing Area, Levels 2,3,4 – Jack Townsend –keep for next agenda
  - Fleet evaluation – Jack Townsend - keep for next agenda
  - Racing Program Issues – these issues will be part of Level 1 Liability issues
  - Level 1 liability issues – Dave Pardy
    - Fees/Wear & tear on boats & rigging/ Who pays if boats are damaged?

- One meeting and email discussions have been held. Steve Poulos is working on graphs and spreadsheets. Once they have a Level 1 framework, the committee wants to review keelboat policy as well (Paula Merideth is working on this).
- The committee has a difference of opinion on practice sail liability but will make a recommendation to the board.
- Level 4 Manager – No one has "bitten" yet; Christian will email several potential candidates.

- **New business**
  - OPS Update – Paul Rossetti – Paul distributed comprehensive OPS minutes.
    - Paul would like to determine the mission of OPS and draft a statement. He also wants to review who besides the Board V.P. is on OPS. Possibly there should be "standing member" positions on OPS. Paul will email invitations to attend OPS to people in various positions. He'll also post this in the Burgee.
    - OPS would like a marketing committee. Tom Baker, John Tiley and Dottie Marx are interested parties. Paul and Fred Trinker will get the committee started at the January 14th meeting.
    - Suzanne Benloucif will draft a Burgee article regarding unfilled organizational positions.
    - New website is still being developed. It's expected to be "live" for use this spring. The "draft" new site can be viewed at: AmericanSailingInstitute.org
    - An application was obtained for classes at Schoolcraft College. The availability of instructors is a concern. Larry Willis may possibly be available.
    - It was reiterated that Level 1 classes and members bring in the most money that benefits all levels of ASI.
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  - Holiday bonus for Sail Secretary. Fred Trinker moved to give Lisa, Sail Secretary, a bonus of $250.00. Seconded by Paul Rossetti. Motion approved.
  - Budget – we are currently in the 2015 budget year. It must be voted on by March 2014.
    - Don Sharpe will clarify budget issue problems in QuickBooks so that we can find items online. He'll also locate a budget policy document to distribute to the board.
    - It appears the board needs input from level managers and instruction while we're making budget decisions. Also, how much can they spend before prior approval from the board is necessary.

- **Adjournment:** 8:31 p.m.

Respectfully submitted,
Marilyn Alimpich
2013 ASI Board Secretary